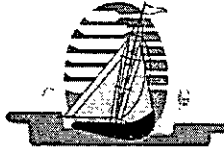


City of St. Clair Shores

27600 Jefferson Avenue St. Clair Shores, MI 48081-2075
Phone: (586) 447-3322 Fax: (586) 445-5245 www.scsmi.net

Mayor
Kip C. Walby
Mayor Pro-Tem
Chris M. Vitale
City Manager
Dustin L. Lent



Council Members:
Peter A. Accica
John D. Caron
Ronald J. Frederick
David J. Rubello
Candice B. Rusie

SPECIAL MEETING NOTICE

A special meeting of the Tax Increment Finance Authority (TIFA) has been scheduled for October 11th, 2023, at 6 P.M at City Hall building located at 27600 Jefferson St Clair Shores MI 48081.

The agenda is as follows:

1. Pledge of Allegiance/Roll Call
2. New Business
 - a. Wahby Park Landscape Bid
 - b. Master plan discussion
3. Old Business
4. Audience Participation
5. Next meeting Date and Adjournment – December 20th, 2023

Richard Widgren
Chairman

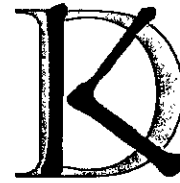
INDIVIDUALS WITH DISABILITIES OR IMPAIRMENTS WHO PLAN TO ATTEND THIS MEETING NEED TO CONTACT THE CITY CLERK'S OFFICE AT (586) 447-3303 OR (586) 447-3388 (TDD) IF AUXILIARY AIDES OR SERVICES ARE NEEDED. A REQUEST FOR SERVICE FORM IS AVAILABLE AT ALL CITY DEPARTMENTS; TEN (10) BUSINESS DAYS ADVANCE NOTICE IS REQUIRED.

PROPOSAL FOR LANDSCAPE ARCHITECTURE

Project Name: **Wahby Park Enhancements Master Plan**

Location: 24800 Jefferson Ave. St. Clair Shores, MI 48081

Date: September 18, 2023



KotoDesign
Landscape Architecture

Dear Mrs. Pike,

Thank you for taking the time to meet with me at Wahby Park last week to review the Phase 1 design and discuss creating a Master Plan for future enhancements.

Based upon our onsite meeting on September 15, 2023, we understand that Wahby park needs a new vision, plantings and maintenance plan. During the summer of 2023 we completed the design for phase 1 around the gazebo, using that planting plan as a guide, we will look at the entire park to identify areas that need improvement. Through this master plan we will develop enhancement zones that can be phased in over time, overall improvements that can be implemented as one project or A la carte as funds allow and concepts to extent the part.

Part of this master plan will look at a concept to connect Wahby park with Blossom Heath and improving signage along Jefferson to make the park more visible from vehicles.

The overall theme of the park master plan will focus on more modern plantings that are both beautiful and will attract wildlife to the park. This combination will serve the environment and the public that enjoys the park. At the conclusion of the master plan, a short cyclical maintenance guideline will be developed to help prevent the park from suffering from deferred and improper maintenance.

This master plan is intended to serve as a guide to direct future plantings. Therefore, it will not include detailed planting plans, specifications or irrigation alterations. Additional services can be added throughout the project as requested.

Deliverables, schedule and compensation

Deliverables:

- Master plan drawing showing future enhancement zones
- Design images and concept drawing for a minimum of 3 enhancement zones
- Potential plant list
- General park improvements outside the enhancement zones
- Jefferson signage ideas
- Concept drawing showing a possible connection to Blossom Heath
- Cyclical maintenance guidelines

Schedule: Upon acceptance we can begin the planning in the fall of 2023. Final deliverables by the end of January to allow time for a future detailed design of an enhancement zone for a summer of 2024 installation.

Compensation: For the master plan propose a lump sum due upon the completion of the deliverables. Any changes in scope will require a change order agreed to by all parties.

- Lump sum fee: \$1,775

We are very excited to be a part of this project that will bring this amazing park back to life providing an amazing benefit to the residents of St. Clair Shores. Please contact me with any questions. 313-400-5647 karlkoto@gmail.com. Thank you for this opportunity, this will be a great project!

Karl Koto
Principal, KotoDesign