

**MINUTES  
CITY OF ST. CLAIR SHORES  
COUNCIL SUB-COMMITTEE ON BOARDS, COMMISSIONS & COMMITTEES  
JANUARY 26, 2021**

**PRESENT:** Mayor Kip Walby, Council Members Ron Frederick, Candice Rusie, and Chris Vitale (Alternate)

**ALSO PRESENT:** City Clerk Mary Kotowski; Recording Secretary Linda Fredal; Karl Schwarzwald; Michael Smiatacz, Jr.; Cori Champagne; Robert Michielutti, Jr.; Kelly Pratt; Stephanie Bushey; Laura Stowell (Police & Fire Pension & Health Care Trust Board); Joe Claycomb (Water Resources Development & Advisory Board); and Mark Balon (Waterfront Environmental Committee)

**1. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Mayor Walby and a quorum was present.

In regards to the PA228 Open Meetings Act, each Board member identified themselves and the city and state in which they were calling from. Roll call proceeded as follows:

Ron Frederick – St. Clair Shores, Michigan  
Candice Rusie – St. Clair Shores, Michigan  
Kip Walby – St. Clair Shores, Michigan

**2. APPROVAL OF MINUTES OF THE SEPTEMBER 22, 2020 COUNCIL SUB-COMMITTEE EGULAR MEETING**

**Motion by Frederick, seconded by Rusie to approve the minutes of the September 22, 2020 Council Sub-Committee Regular Meeting as presented.**

Roll Call Vote  
Ayes: All – 3

**3. INTERVIEWS**

Mr. Vitale teleconferenced in at 7:14 pm.

The Sub-Committee invited six individuals to interview at this meeting. Karl Schwarzwald, Michael Smiatacz, Jr., Cori Champagne, Robert Michielutti, Jr., Kelly Pratt, and Stephanie Bushey attended. The meeting schedule for the committee and the appointment process was explained to them.

Mayor Walby said he appreciates everyone's participation and involvement. Mary Kotowski has been advertising vacancies and the City has been getting a lot of applications.

**Motion by Frederick, seconded by Rusie to recommend to Mayor and Council the appointment of Karl Schwarzwald to the Cool City Committee to fill the vacant Alternate seat with a term ending date of February 1, 2023; and Cori Champagne to the Waterfront Environmental Committee to fill the vacant Alternate seat with a term ending date of February 1, 2023; and to recommend to Mayor with Council the appointment of Robert Michielutti, Jr. to the Water Resources Development & Advisory Board to fill the vacant Alternate seat with a term ending date of February 1, 2023; Kelly Pratt to the Animal Care & Welfare Committee to fill the vacant seat of Elizabeth Nicosia with a term ending date of December 31, 2022; and Stephanie Bushey to the Animal Care & Welfare Committee to fill the vacant seat of Diana Rascano with a term ending date of December 31, 2022; and to recommend to Mayor and Council the appointment of Michael Smiatacz, Jr. to the Police & Fire Pension & Health Care Trust Board to fill the vacant seat of Shayne Gleason with a term ending date of September 1, 2024 with the condition that this motion go on the February 16, 2021 City Council Agenda in order to have Mr. Smiatacz, Jr. attend the next Police & Fire Pension & Health Care Trust Board meeting on January 28, 2021.**

Roll Call Vote  
Ayes: All – 3

**4. RESIGNATIONS/VACANCIES/NEW APPLICATIONS**

**a. Resignations/Vacancies**

**Motion by Rusie, seconded by Frederick to accept with regrets the following resignations/vacancies:**

**Agenda Item 4a (cont'd)**

- Elizabeth Nicosia (deceased), Animal Care & Welfare Committee
- Lee Bertolo, Beautification Commission
- Ken Koch (deceased), Building/Property Maintenance Board of Appeals and Fence Arbitration Committee
- Erik Anderson, Communications Commission
- Christine Harris, Community Garden Committee
- Charles Hall, SCS Memorial Day Parade Committee

Roll Call Vote  
Ayes: All – 3

**b. Review of New Applications**

The new applications were reviewed and discussed.

**c. Review of Vacancies**

Mayor Walby indicated that the Board has received five new applications from the Clerk just prior to the meeting and the Board should take a look at all applications and will need more time to assess where their needs are and see who they want to bring in for an interview.

**d. Reappointments**

**Motion by Rusie, seconded by Frederick to recommend to Mayor and Council the following reappointments:**

<u>Name</u>	<u>Commission</u>	<u>Term End</u>
Lillian Claycomb	Beautification Commission	12/31/2023
Christine DenBaas	Beautification Commission	12/31/2023
John Lange	Beautification Commission	12/31/2023
Lee Bertolo	Board of Review	01/01/2023

Roll Call Vote  
Ayes: All - 3

**5. ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE - none**

**6. PUBLIC COMMENTS**

Mark Balon asked that the City website be updated with all the Board and Commission members. He also mentioned that there is another application from Sharon Khouri for the Waterfront Environmental Committee that he wanted to bring to the Council Sub-Committees attention.

**7. ADJOURNMENT**

**Motion by Rusie, seconded by Frederick to adjourn the meeting at 7:59 p.m.**

Roll Call Vote  
Ayes: All – 3

Prepared by:  
Linda Fredal, Recording Secretary

Reviewed by:  
Mary A. Kotowski, City Clerk