

**MINUTES OF THE REGULAR MEETING
OF THE
ST. CLAIR SHORES PUBLIC LIBRARY BOARD
Thursday, April 20, 2023**

PRESENT:

President:	Ms. Monie Smith
Vice-President:	Ms. Eileen Sullivan
Secretary:	Ms. Madeline Bialecki
Trustees:	Mrs. Judy Eggly
Trustee:	Ms. Kathleen Zenisek
Councilmember/Library Board Liaison:	Mr. Ron Frederick
City Librarian:	Mrs. Rosemary Orlando
Assistant Library Director:	Mrs. Stephanie Fair

EXCUSED: None

I. ROLL CALL

Smith called the meeting to order at 9:30 a.m.

II. ADOPTION OF AGENDA

It was moved by Bialecki, supported by Eggly, to adopt the agenda of the April 20, 2023, regular meeting of the Library Board of Trustees.

Ayes: Bialecki, Eggly, Smith, Sullivan, Zenisek

Nays: None

Motion carried.

III. APPROVAL OF THE MINUTES

It was moved by Eggly, supported by Bialecki, to approve the minutes of the March 16, 2023, regular meeting of the Library Board of Trustees.

Ayes: Bialecki, Eggly, Smith, Sullivan, Zenisek

Nays: None

Motion carried.

IV. REPORT OF THE LIBRARIAN

A. Correspondence

1. There was no correspondence.

B. Library Information

1. Renovation Information

The city posted an RFP for architectural services for the library renovation. Two bids were received. Tomorrow, Friday, April 21st, there will be interviews for the companies that submitted bids. Rosemary, Stephanie, and Margaret have been attending regular grant webinars. The latest one was on Environment Reviews, which Liz Koto will be assisting the library with. The library will also be requesting an amendment to the original grant paperwork due to the original paperwork filed stating that the library was going to build an addition. An architectural and feasibility study was done, and it was determined that working within our original footprint would best suit the needs of the project.

2. Budget Proposal

On Monday, April 24th at 6 p.m. the library will be presenting the proposed fiscal year 2023/2024 budget to City Council. The Board's presence is welcomed at the meeting. There was a discussion on where we are in our year-to-date spending.

3. Libby Class

There was a Libby class held on April 13th. We had great feedback from the 9 participants.

4. Summer Reading

Summer Reading will take place from June 19th to August 4th. Adult and Youth Services programs are in the final planning stages. A list of adult summer reading programs was provided.

It was mentioned that the library was not listed on the City's carousel of events. Fair will inquire with the Communications Department on how we can get events displayed there.

A community-wide art project in the summer is being planned.

The library will be seeking Teen Volunteers for Summer Reading help.

5. Bees in the D

The Bees in the D program was held on April 19th. At the start of the program there were 28 people in attendance.

6. Library newsletter

The May/June library newsletter is wrapping up for the next issue.

7. Historical Society Donation

The Historical Society has received a \$10,000 donation from Madeline Reeder, a former Historical Commission member and Museum Curator, who passed away in February 2023.

8. Friends of the Library

Orlando, Boutin, and Fair met with the friends to discuss their budget. The Friends are looking at ways to fundraise, especially when renovations start. Madeline Reeder also made a \$10,000 donation to the friends.

9. Selinsky-Green Farmhouse Museum

A list of repairs for the museum has been submitted to the city again. We will look at the repairs and see if we can use some of the funds remaining this fiscal year.

Thirty-Seven applications have been received for the Museum Curator position.

10. Polish Genealogy Society

The library received a donation of \$1,590.00 from the Polish Genealogy Society in memory of Ken Merique. A check was presented on 4/17/23 and will be used towards the new genealogy room.

11. Michigan Notable Book Author Visit

The library was selected as 1 of 50 libraries in the state to host an author visit. Authors and Editors Sally Howell and Ghassan Zeineddine will be giving a reading and discussion of *Hadha Baladuna: Arab American Narratives of Boundary and Belonging* on May 11th at 6 p.m.

12. Friends Annual Meeting

The Friends Annual Meeting will be held on May 25th at 6 p.m. They will have a presentation by Valerie Marvin, Curator and Historian for the Michigan State Capitol. She will be presenting “Diversity Under the Dome: Stories of the Very Different People Brought Together by the Capitol 1835-1956”. The speaker starts at 6:30 p.m.

The Friends will also be holding a Fantasy book and puzzle sale on May 9th from 2-8 p.m.

13. Virtual Library Cards

South Lake School's information has been uploaded for Virtual Library Cards. John Thero was emailed information pertaining to the program. We have not heard anything back and assume all is going well.

14. Beatles Forever: A Short Story with Music

M.L. Liebler hosted the program on April 16th at Blossom Heath Beach House. Even in the inclement weather, the program brought in over 100 people.

15. Fifth Annual Literary Walk

The fifth annual Literary Walk in the Park will take place on June 24th from 12-3:30 p.m. at Blossom Heath.

V. FINANCIAL REPORT

It was moved by Eggly, supported by Bialecki, to receive and file the following Financial Reports:

- A. Monthly Budget Report –March N/A
- B. Monthly SGFM Budget Report –March N/A
- C. Cooperative Purchasing Account–Balance as of March 31, 2023, \$29,559.63
- D. Cooperative Video Account – Balance as of March 31, 2023, \$6,407.21

Ayes: Bialecki, Eggly, Smith, Sullivan, Zenisek

Nays: None

Motion carried.

VI. ANNOUNCEMENTS FOR CITY COUNCIL MEETING

Frederick commented that everything is working well between him and Fair for announcements.

VII. ACTION ITEMS

1. Partnership with *the Shores* Magazine for Bimonthly Column

Orlando presented the Board with information on a request from *Shores* Magazine for staff and Board members to write a book review column. The Board thought this was a good idea, and some members wanted to be a part of the column.

After a brief discussion it was moved by Bialecki, supported by Eggly, to partner with *the Shores* Magazine, to write a bi-monthly Top Picks article.

Ayes: Bialecki, Eggly, Smith, Sullivan, Zenisek
Nays: None
Motion carried.

VIII. COMMENTS BY INDIVIDUAL BOARD MEMBERS

Zenisek asked about her offer to donate \$500 to pay for overdue fines. A discussion was had on how to determine who would have their fines paid for. The board also discussed how this would work for accounting purposes. The library is looking into a best practice for this matter.

Frederick promoted upcoming events for the city. On April 27th The SCS Memorial Day Parade Committee is holding a fundraiser for this year's parade at Assumption Cultural Center from 4-8 p.m. On May 5th there is Movie night at Veteran's Memorial Park. The movie is *Minions: Rise of Gru* and starts at dusk. On May 6th there is a Blossom Heath pier ribbon cutting at 2 p.m. The Big Brew Fest will also be happening from 12-10 p.m. on May 6th.

IX. AUDIENCE PARTICIPATION

None.

X. ADJOURNMENT

It was moved by Eggly, supported by Zenisek, to adjourn the meeting at 10:28 a.m.

Ayes: Bialecki, Eggly, Smith, Sullivan, Zenisek
Nays: None
Motion carried.

The next meeting is scheduled for Thursday, May 18, 2023, at 9:30 a.m., in the Library.

Respectfully Submitted,

Madeline Bialecki
Secretary