

MINUTES OF THE REGULAR MEETING
OF THE
ST. CLAIR SHORES PUBLIC LIBRARY BOARD

Library Reading Lounge

Thursday, June 17, 2021

PRESENT:

President:	Ms. Madeline Bialecki
Vice-President:	Mrs. Judy Eggly
Secretary:	Mrs. Monie Smith
Trustee:	Ms. Eileen Sullivan
Trustee:	Mrs. Joan Perry
City Librarian:	Mrs. Rosemary Orlando
Councilman/Library Board Liaison:	Mr. Ron Frederick

I. ROLL CALL

Bialecki called the meeting to order at 9:31 a.m.

II. ADOPTION OF AGENDA

It was moved by Eggly, supported by Sullivan, to adopt the agenda.

Ayes: Bialecki, Eggly, Perry, Smith, Sullivan
Nays: None
Motion carried.

III. APPROVAL OF THE MINUTES

It was moved by Smith, supported by Eggly, to approve the minutes of the Regular Meeting of the Library Board of Trustees held on May 20, 2021.

Ayes: Bialecki, Eggly, Perry, Smith, Sullivan
Nays: None
Motion Carried.

IV. REPORT OF LIBRARIAN

A. Correspondence

1. Letter from the Willems Family

Included in the Board packet was a letter and donation from the Willems family. They shared that their first year of home-schooling was a success in part because of the staff and resources available at the Library. They asked that their donation go toward the support of the 2021 Summer Reading Club program. Orlando stated that she sent a letter thanking them for their kind words of encouragement and their donation.

2. Letter from Melanie Kolar

Included in the Board packet was a letter sent to Orlando and the City Manager from resident Ms. Melanie Kolar, regarding the Library/City mask policy. Kolar, in her five page letter, stated that masks were ineffective for the purpose of the mandate. Orlando did speak with Kolar over the past several months regarding her concerns. After a lengthy discussion, the Board stated that since the mandate was lifted, no action/response needs to take place.

3. E-mail from Elizabeth Willoughby

Included in the Board packet was an e-mail letter sent from Ardmore Park school teacher Elizabeth Willoughby expressing her concerns regarding tutoring in the Library. Willoughby requested the Library Board permit for-profit tutoring to take place in the Library. The Board had a lengthy discussion regarding the pros and cons of this matter. The Board was opposed to any for-profit business being conducted in the Library. They did agree that volunteer tutoring for children or adults could be allowed in the Library. Orlando explained that originally the Library study rooms were funded through grant money. The grant's goal was for trained and volunteer literary tutors to have a quiet, semi-private area to work with their students. Orlando did meet with the City Manager who agreed that no remuneration, personal gain, or for-profit enterprise should take place in any City facility. The Board unanimously agreed with this. Orlando will draft a tutoring policy and send it to the Board and City Management for review.

B. Library Information

1. Julie Frezza

Orlando was very sad to share that Julie Frezza, Dan Frezza's widow, recently passed away. Long-time Library Board member Dan Frezza passed away in July 2020.

2. Selinsky-Green Farmhouse Museum

The Museum will be the next stop on the Senior Center's Explore the Shores outing. The outing will take place on Thursday, August 17. Library docent Sue Ellison will conduct a tour and the group will take part in a Victorian craft project. The City and

the Yardeners continue to work on the Museum grounds. The garden fence, which is made of twigs and branches needs to be repaired or replaced. The Yardeners suggested replacing it with a small picket fence. Orlando suggested this might be a project funded by the Historical Society. A picnic table was placed on the Museum grounds just in time for their plant sale, which was held on Saturday, June 12.

The Lakeside Palette Club will be hosting a “Paint Out” on the Museum ground on Wednesday, July 14 from 10:00 am until 2:00 pm.

3. 3rd Annual Literary Walk By the Lake

Orlando reported that the Literary Walk is in its final planning stages and a great turnout is expected. This event will take place on Saturday, June 26, from noon until 3:00PM, at Blossom Heath Park. The Library, the St. Clair Shores Cultural Committee and TIFA are helping to sponsor this event. St. Clair Shores Poet Laureate M.L. Liebler, the Detroit Writers’ Guild along with international, national, local and St. Clair Shores writers, authors, and musicians will highlight this free literary event.

4. IP Address Change

Orlando reported that the Library’s IP address, through the City, has changed. When this happens without prior knowledge, the Library cannot access some of its databases and software since IP recognition is used.

5. Library Card Application

Orlando stated that the latest discussion in the library world is whether library card applications need to have a patron list their gender on the form. In the past, “gender data” was used for statistics, but library management is questioning if this data is used or needed. Orlando stated that the Library would run reports that gave the number of patrons in a specific age group and gender. When the library card application is revised, this discussion will take place again.

6. Youth Services

Summer Reading Club (SRC) begins Wednesday, June 23, at Blossom Heath Park. All activities will take place in-person and out out-of-doors.

Shorewood Kiwanis donated \$1,500.00 for this year’s SRC. Youth Services Librarian Liz Drewek has been invited to speak at their upcoming meeting to share how these funds were used.

Orlando reported that beloved children’s authors and illustrators Eric Carle and Lois Ehlert has passed away. Eric Carle, the author of *The Very Hungry Caterpillar* authored and illustrated over seventy books. Ehlert, who illustrated *Chicka Chicka Boom Boom* and has authored and illustrated over fifty books.

7. Friends of the Library

The Friends of the Library are holding a one-day inventory reduction book sale on Saturday, August 7, from 10:00 am until 2:00 pm. Gift shop items will also be for sale.

8. Library Newsletter

Library staff is working on the August/September issue of the Library Newsletter.

9. Lake Shore Community-based Instruction Students (CBI)

Orlando stated that students from Lake Shore High School's community-based instruction program will return to work at the Library this fall. The students assist with shelving and the book donations.

10. Charge History

Orlando stated that patrons will now be able to see the items that they checked out in the past. They can view their "Charge History" by enabling this in their library account. Patrons will only be able to see items that were checked out after they have enabled this feature.

11. Clinton River Watershed Council

Orlando reported that in partnership with the Library, the Clinton River Watershed Council will be presenting a program via Zoom in August. This is part of their community outreach program.

12. State Mandates Changes

Orlando stated that in anticipation of the expected changes in the State COVID mandates, the Library was beginning to put the Library back in pre-covid order.

V. FINANCIAL REPORT

It was moved by Eggly, supported by Perry, to receive and file the following Financial Reports:

- A. General Fund Year-to-Date Budget Report—N/A
- B. Museum Year-to-Date Budget Report—N/A
- C. Cooperative Centralized Purchasing Account – Balance as of \$24,722.09 as of May 31, 2021
- D. Cooperative Rental Video Account – Balance as \$4,430.42 as of May 31, 2021
- E. Raymond James Monthly Statement – Balance of \$364,315.91 as of May 28, 2021

Ayes: Bialecki, Eggly, Perry, Smith, Sullivan
Nays: None
Motion carried.

VI. ANNOUNCEMENTS FOR CITY COUNCIL MEETING

Orlando thanked Councilman Frederick for his enthusiasm when delivering Library announcements at the City Council meetings.

VII. ACTION ITEMS

None.

VIII. COMMENTS BY INDIVIDUAL BOARD MEMBERS

None.

IX. AUDIENCE PARTICIPATION

None

X. ADJOURNMENT

It was moved by Eggly, supported by Smith, to adjourn the meeting at 10:40 a.m.

Ayes: Bialecki, Eggly, Perry, Smith, Sullivan
Nays: None
Motion carried.

The next meeting of the of the Library Board of Trustees is scheduled for Thursday, July 15, 2021, at 9:30 a.m.

Respectfully Submitted,

Monie Smith, Secretary