

**PROPOSED MINUTES
CITY OF ST. CLAIR SHORES
COUNCIL SUB-COMMITTEE ON BOARDS, COMMISSIONS & COMMITTEES
SEPTEMBER 28, 2021**

PRESENT: Mayor Kip Walby, Council Members Ron Frederick, Candice Rusie and Chris Vitale (Alternate)

ALSO PRESENT: City Clerk Mary Kotowski and Recording Secretary Tina Hirzel

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor Walby, and a quorum was present. Ms. Rusie will be late.

2. APPROVAL OF MINUTES OF THE AUGUST 24, 2021 COUNCIL SUB-COMMITTEE REGULAR MEETING

Motion by Frederick, seconded by Vitale to approve the minutes of the August 24, 2021 Council Sub-Committee Regular Meeting as presented.

Ayes: All – 3

Absent: Rusie

Ms. Rusie arrived at 7:01 p.m.

3. INTERVIEWS

The Sub-Committee invited eight individuals to interview at this meeting. Tracy Vandermeer, Matthew Schwarzentraub and April Heier were interviewed. The meeting schedule for the committees and the appointment process were explained to them.

Adura Calhoun and Kimberly Craig notified the committee they were unable to attend their scheduled interview. Jason Miller did not show up for his scheduled interview. Angela Washington and Kelly Zimmerman did not respond to the interview invitation.

The Committee discussed where to place Mr. Schwarzentraub and Ms. Vandermeer. They will discuss this further at the October meeting once they have more information on availability of both candidates.

Motion by Rusie, seconded by Frederick to recommend to Mayor and Council the appointment of April Heier to the Parks & Recreation Commission with a term ending 12/31/2024.

Ayes: All – 3

4. RESIGNATIONS/VACANCIES/NEW APPLICATIONS

a. Resignations/Vacancies

Ms. Kotowski noted three additional resignations as follows: Cheryl Furdos, Memorial Day Parade Committee; David Rubello, Activities Committee; and Greta Rubello, Memorial Day Parade Committee.

Ms. Rusie asked that someone check with Marianne Langlois before accepting her resignation as there may have been some type of miscommunication. Mayor Walby will contact Ms. Langlois.

Motion by Rusie, seconded by Frederick to accept the following resignations/vacancies:

- **David Rubello - Activities Committee**
- **Melissa Sharp - Community Garden Committee**
- **Paul Genaw II - Cool City Committee**
- **Patricia Guciardo - Election Commission**
- **Cheryl Furdos - Memorial Day Parade Committee**
- **Greta G. Rubello - Memorial Day Parade Committee**
- **Chad Miller - Memorial Day Parade Advisory Committee**

Ayes: All – 3

Item 4 (Cont'd):

b. Review of New Applications

The new applications were reviewed and discussed.

c. Review of Vacancies

The following applicants will be invited to interview at the October 26, 2021 Sub-Committee meeting:

- Kimberly Craig – Activities Committee
- Adura Calhoun – Senior Advisory Committee
- Pam Mason – Memorial Day Parade Committee
- Stephen Haley – Water Resources Development & Advisory Board
- Leslie King – Waterfront Environmental Committee

d. Reappointments

Motion by Frederick, seconded by Rusie to recommend to Mayor and Council to reappoint the following:

<u>Name</u>	<u>Commission</u>	<u>Term End</u>
Elizabeth Munger	Activities Committee	09/30/2024
Amy Florek	Cool City Committee	09/30/2024
Kevin Karapuz	Minimum Standards	09/30/2024
Karl Schwarzwaldner	Activities Committee	09/30/2024
Cynthia George	Community Garden Committee	09/30/2024
Mary Cipriano	Senior Advisory Committee	09/30/2024
Erin Stahl	Waterfront Environmental Committee	09/30/2024
Gerrit Ketelhut, Jr.	Sign Arbitration Committee	09/30/2024
Sean Zaborowski	Activities Committee	09/30/2024
Shawn Nicholson	Golf Course Committee	09/30/2024
Matthew York	Senior Advisory Committee	09/30/2024

Ayes: All – 3

Motion by Frederick, seconded by Rusie to recommend to Mayor to reappoint the following:

<u>Name</u>	<u>Commission</u>	<u>Term End</u>
Robert Klucens	Communications Commission	09/30/2024
Kathleen Zenisek	Communications Commission	09/30/2024
Gerrit Ketelhut, Jr.	Compensation Commission	10/01/2028

Ayes: All – 3

e. Recommendation to move from Alternate to Regular Member

Motion by Rusie, seconded by Frederick to recommend to Mayor and Council the appointment of Alternate Member Joe Whelan to Cool City Committee Regular Member, to fill vacant seat of Paul Genaw II, term ending 9/30/2022.

Ayes: All – 3

5. ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE

a. 2022 Meeting Dates

Motion by Rusie, seconded by Frederick to approve the 2022 Meeting Schedule as follows:

**4th Tuesday – 7:00 p.m.
Jefferson Conference Room**

Item 5 (Cont'd):

January 25, 2022
February – No meeting*
March 22, 2022
April 26, 2022
May 24, 2022
June 28, 2022
July – No meeting
August 23, 2022
September 27, 2022
October 25, 2022
November 22, 2022
December – No meeting

* 4th Tuesday of February conflicts with City Council Meeting.

Ayes: All – 3

- b. ~~Annual Reports/Attendance for FY 2020/2021~~ Moved to the October meeting.
- c. Clerk Update on Items

Ms. Kotowski noted she has done a legal request regarding the information on Tony Profota. She has not heard back on this item. Ms. D'Herde did not know if Mr. Profota has the skill set required for the Communications Commission.

She explained that there is a process to disband the Development Area Citizens Council. Either the area must contain less than 18 residents or there must be a petition drive. It was not utilized for the latest TIFA plan because it did not have an impact on that area.

She also noted that the Waterfront Environmental Committee is back to meeting at the library.

6. PUBLIC COMMENTS - None

7. ADJOURNMENT

Motion by Frederick, seconded by Rusie to adjourn the meeting at 7:44 p.m.

Ayes: All – 3

Prepared by:
Tina Hirzel, Recording Secretary

Reviewed by:
Mary A. Kotowski, City Clerk