

**MINUTES
ELECTION COMMISSION MEETING
Monday, October 9, 2023**

PRESENT: Chair/City Clerk: Abrial J. Barrett
Commissioners: Eric Shepherd
Grace Descamps
Marguerite Bowman
Deputy City Clerk: Amy Anikewich

ABSENT: Mary-Jo Nanni

1. Call to Order

Ms. Barrett called the meeting to order at 10:30 a.m., and a quorum was present.

Motion by Shepherd, seconded by Descamps to excuse Mary-Jo Nanni

Ayes: All – 3
Abstain: Descamps
Absent: Nanni

2. Approval of August 31, 2023, Meeting Minutes

Motion by Bowman, seconded by Shepherd to approve the minutes of the August 31, 2023, meeting as presented.

Ayes: All – 4
Absent: Nanni

3. Approval of November 7, 2023, City General Election Inspectors and Receiving Board members and allow the Clerk the authority to fill any vacancies that may occur

Motion by Descamps, seconded by Bowman to approve the November 7, 2023, City General Election Inspectors and Receiving Board members and allow the Clerk the authority to fill any vacancies that may occur.

Ayes: All – 4
Absent: Nanni

4. Adopt a Resolution Appointing the Absentee Counting Board Inspectors to the 17 AVCB, allow the Clerk authority to fill any vacancies that may occur, and determine the start time for this board to convene no later than 10:00 a.m. at City Hall

Motion by Bowman, seconded by Shepherd to adopt a resolution appointing the Absentee Counting Board Inspectors to the 17 AVCB with a start time no later than 10:00 a.m. on Tuesday, November 7, 2023, at City Hall.

Ayes: All – 4
Absent: Nanni

5. Conduct Public Accuracy Test for the City General Election to be held on Tuesday, November 7, 2023, Pcts #13, #15, & #21

Test Reports and sample ballots were distributed to the commissioners for their review.

Tabulators 13, 15, and 21 from the Schedule of Equipment Testing were used for the public test.

Ms. Barrett read aloud seal #208225 on the ballot bag containing the preliminary test materials and test ballots before the seal was cut. The test ballots for Precincts #13, #15, & #21 were removed from the ballot bag, and the public tests were run as follows:

Precinct 13 test deck was run on Precinct 13 DS200 tabulator serial # DS0316400246 seal #20333 by Bowman
Precinct 15 test deck was run on Precinct 15 DS200 tabulator serial # DS0316390680 seal #25007 by Descamps
Precinct 21 test deck was run on Precinct 21 DS200 tabulator serial # DS0316400238 seal #20327 by Shepherd

The results tapes were compared and verified to the test deck pre-determined results worksheets for accuracy by the commissioners. All of the results tapes agreed with the pre-determined test results.

Item 5 continued

The Public Accuracy Test results and all test materials along with the test ballots were sealed in the presence of the Election Commission. The ballot container was resealed on October 9, 2023, in the presence of the Election Commission with seal #208214.

a. **Approval of the Public Accuracy Test as performed on tabulators for Precincts #13, #15, & #21**

Motion by Descamps, seconded by Shepherd to approve the Public Accuracy testing results for the October 9, 2023, City General Election as conducted today.

Ayes: All – 4
Absent: Nanni

b. **Approval and Acknowledgement of the Testing conducted by a 3rd Party Vendor for the Preliminary Testing of Voting Equipment tabulator program testing and security certification form required under Michigan Election Laws**

Ms. Barrett explained the Tabulator Program and Security Certification requirements when using a third party for testing.

Motion by Shepherd, seconded by Bowman to approve and acknowledge the testing conducted by a third-party vendor for the preliminary testing of voting equipment tabulator program testing and security certification form required under Michigan Election Law.

Ayes: All – 4
Absent: Nanni

6. **Audience Participation** - None

7. **Adjournment**

Motion by Bowman, seconded by Descamps to adjourn the meetings at 10:54 a.m.

Ayes: All – 4
Absent: Nanni

Prepared by:
Amy Anikewich
Deputy City Clerk

Reviewed by:
Abrial Barrett
Chair/City Clerk