

City of St. Clair Shores
Application for Special Temporary Outdoor Seating
For Social Distancing Compliance in Response to COVID-19
SUBMIT TO: COVIDseating@scsmi.net

Name of Organization/Business _____
Business Address _____ Business Phone _____
Contact Person _____
Contact Person Phone _____ Contact Person Email _____

During the Coronavirus (COVID-19) pandemic, food service establishments may apply for a temporary outdoor seating area that meets the following conditions:

- The outdoor seating area must comply with reduced occupancy and social distancing requirements under any current Executive Order, local county health department orders, and any local ordinances related to the Coronavirus (COVID-19) pandemic.
- The outdoor seating area may not be located on any public property such as a city sidewalk, street, right of way, or alley.
- The outdoor seating area must be no more than 25 feet from the main building where food or drinks are served.
- The outdoor seating area must not be separated from the main restaurant by a public street, sidewalk, or alley.
- The outdoor seating area cannot be located on a balcony or rooftop.
- An electrical inspection is required for any outside electricity proposed. ~~Inspection fee is \$100.~~ Fee Waived!
- A barricade of some kind must be used on drive approaches that are proposed to be blocked by the seating area.
- No music, television, radio, or other sound devices are allowed within the temporary seating area.
- Separate approval is required to permanently enlarge an existing outdoor seating area.
- The proposed seating area may be modified by the city to ensure the safety of patrons and ample available parking.
- The permit will be valid only from June 1, 2020 to no later than October 31, 2020.

The following documents must be submitted electronically to COVIDseating@scsmi.net:

- Completed application including signature
- A detailed map showing
 - the location and dimensions of the seating area
 - dimensions/proximity to driveways, parking areas, street, and building(s)
 - distance to the building
 - driveways/entrances to be blocked
 - location of cones/barricades for any blocked driveways
 - location and size of tent if proposed-see reverse for tent requirements
 - location and source of electricity if proposed
- Tent size and flame-retardant certificate if tent is being used. Will you be using a tent? YES NO
- Approval from Liquor Control Commission if alcohol will be served. Will you be serving alcohol? YES NO

Please acknowledge and submit to COVIDseating@scsmi.net. Only electronic submissions will be accepted.

- The applicant applied for a temporary outdoor seating permit as described above and on the attachments.
- The applicant agrees to hold harmless, indemnify and defend the City of St. Clair Shores, its officers and employees, from any liability, which may arise.
- The applicant agrees to comply with all City and County ordinances and regulations in connection with the event.

 Applicant's Signature _____ Date _____

PLEASE SUBMIT ALL INFORMATION ELECTRONICALLY TO COVIDseating@scsmi.net.

Tent Requirements per IFC 2015 Chapter 31

- All tents require field inspection prior to opening to the public. Call 586-445-5380 once the tent is erected.
- Tents shall have a Flame-Retardant certificate.
- No cooking or open flame within 20 feet of tents.
- No smoking in tents. "No Smoking" signs shall be posted in tents.
- Provide a minimum of two (2) exits at least 36 inches wide equipped with illuminated signage.
- Aisle widths between tables and other fixtures are required to be a minimum of 44 inches wide.
- Provide 3-A-40-B:C tagged fire extinguishers hung in plain view.
- Occupancy capacity, as determined by the Fire Marshal, shall be posted in each tent.
- If heaters or tent walls are being proposed, they will be evaluated on a case-by-case basis.
- Minimum clearance of 20' from parked cars or internal combustion engines (generators)
- Provide ample clearance (12 feet where possible) around all sides of the structure to allow for access in case of a fire.

Following is for department use only.

Department	Approved/Denied (include reason if denied)	Signature
Community Development Department		
Fire Department		
Police Department		

This application is hereby approved subject to the following conditions:

APPROVED

DENIED

DATE_____

This permit does not relieve applicant from meeting any applicable requirements of law or other public bodies or agencies.